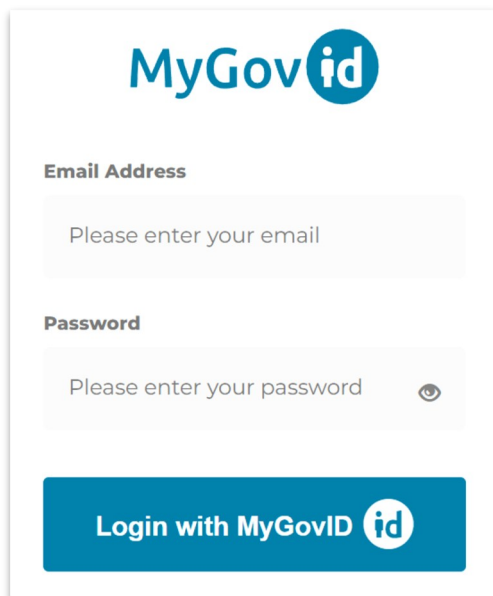


Downloading MyWelfare Statement

STEP 1: Go to <https://services.mywelfare.ie/> and select **Login with MyGovID** on the top right of the screen


Login with MyGovID 

The login form for MyGovID is displayed within a white box. At the top is the "MyGov id" logo. Below it are two input fields: "Email Address" with the placeholder text "Please enter your email" and "Password" with the placeholder text "Please enter your password" and a small eye icon for toggling visibility. At the bottom is a blue button labeled "Login with MyGovID" with the "id" icon.

STEP 2: Sign in to your account using your individual login details (i.e. Email Address and Password)

STEP 3: A verification code will be sent to your mobile, which you must enter in the box on screen

MyGov 

We have just texted you a code to  Please enter it below to securely login.

MyGovID and its representatives will never ask you to reveal this code. **Never share** this code with anyone as it can be used to gain access to your MyGovID account.

Code

Code is required

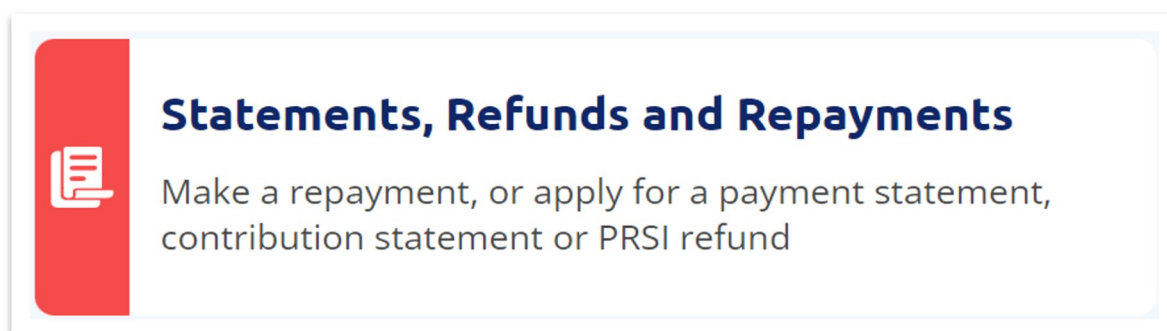
NOTE: You may be asked to confirm that your details on record are correct if this is your first time logging in or if you have not logged in recently

STEP 4: You will see the Social Welfare payments that you are currently in receipt of on your portal home page



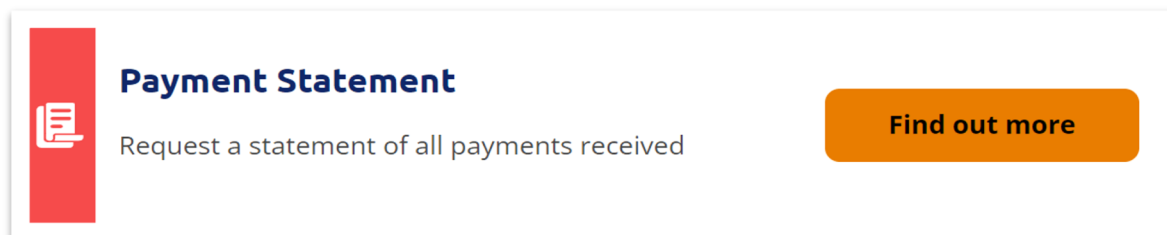
The screenshot shows a user interface for the Jobseekers Benefit. At the top, there is a green header bar with a white icon of three people on the left and the word "AWARDED" in white text on the right. Below the header, the main title "Jobseekers Benefit" is displayed in a large, bold, dark blue font. To the right of the title is a blue button with the text "Manage my claim". Below the title, the text "START DATE" is followed by "01 Feb 23" in a bold, dark blue font.

STEP 5: Scroll down the page and click on the Services option **Statements, Refunds and Repayments**



The screenshot shows a section titled "Statements, Refunds and Repayments" in a bold, dark blue font. To the left of the title is a red vertical bar with a white icon of a document. Below the title, the text "Make a repayment, or apply for a payment statement, contribution statement or PRSI refund" is displayed in a smaller, dark grey font.

STEP 6: On the Statements, Refunds and Repayments page, scroll down and select the option **Payment Statement** by clicking on the yellow button **Find out more**



The screenshot shows a section titled "Payment Statement" in a bold, dark blue font. To the left of the title is a red vertical bar with a white icon of a document. Below the title, the text "Request a statement of all payments received" is displayed in a smaller, dark grey font. To the right of the text is a yellow button with the text "Find out more" in a bold, dark blue font.

STEP 7: On the Payment Statement page, click on the yellow button **Request Now**

Request now

You will need a [MyGovID account](#). If you don't have one you can [create one here](#).

STEP 8: On the Request a Payment Statement page, fill in the dates from the start of your DSP claim to the current date and click **Request a Statement For These Dates**

Request a Payment Statement

A payment statement is a record of the amount paid to you by the Department of Social Protection for a period of time. Enter the Start and End dates of the period you require.

Note: Only payments received after 1 July 2013 are available via MyWelfare. If you require a payment statement for payments received before this date please contact your local Intreo Office or e-mail info@welfare.ie

START DATE

01

01

2022

END DATE

07

05

2024

Request a Statement For These Dates

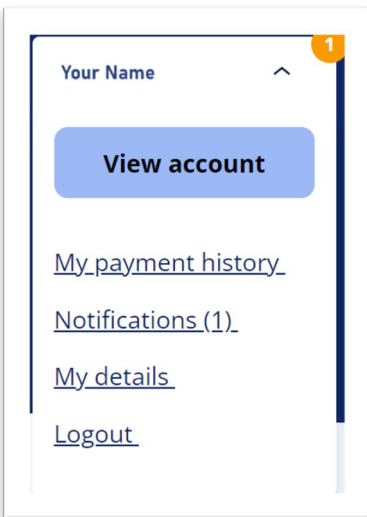
STEP 9: You will see the message below once the request has been submitted successfully.

Thanks! Your payment statement request has been submitted

We will send your Payment Statement to your MyWelfare notifications and Digital Postbox (if applicable) when your request has been processed.

STEP 10: You will then receive a notification (top right of home screen) when your statement is ready to download

A dark blue notification bar at the top right of the screen. It contains the text 'Your Name' followed by a downward arrow icon. To the right of the arrow is a yellow circular badge with the number '1' inside.



STEP 11: On the top right of the page, click on [Your Name] to view the menu and select **Notifications**

STEP 12: Click on the latest notification (in bold)

● **Your payment statement request has been processed** 07 May, 2024

STEP 13: On the Notifications page, click on **Open Statement**

Your payment statement request has been processed

Your payment statement for the period 01/01/2022 to 07/05/2024 is now ready to view or download. You can click the following button to open.

Open Statement

NOTE: Depending on the settings in your web browser, your statement will either open as a PDF in a new window or appear as a PDF in your downloads. You can save a copy to your device from either.

The MyWelfare Statement is recommended for Unemployed applicants, as it confirms all eligibility criteria except Nationality, for which you should provide valid photo ID